



# JOB POSTING

## Nagwuntl'oo School

JOB TITLE: Cook/Cleaner

Nagwuntl'oo School is seeking a Cook/Cleaner for the 2020-2021 school year. The Cook/Cleaner will work under the direct supervision of the Ulkatcho First Nation Education Director.

### QUALIFICATIONS:

- Food Safe Certification
- Ability to track weekly food budget allowance and remain with-in that Budget
- Experience preparing weekly menu and meals for large groups during school functions
- Experience preparing menus for students with special dietary needs
- Ability to follow directions and work independently
- Be Punctual and Reliable
- Be Responsible in all aspects of the School Cook/Nutritionist Position
- Be Responsible for the over-all operation of the school kitchen by keeping it clean, sanitary and safe for meal preparation and proper food storage
- Responsible for sanitation of all cooking surfaces, stove, oven, fridges, cupboards and all dishes including pots and pans.
- Responsible for Cleaning and sanitizing the school facility.
- Clearing walkways during the winter months.
- Working during the school shut down to strip and wax floors when necessary.
- Other duties as dictated by COVID such as hourly sanitizing of washroom facilities.
- Have an Excellent rapport with children, parents and community members.
- Updated Criminal record check.

This is a full-time position that is subject to 90-day probationary period.

Hours: Monday-Thursday 7:30am -4:00pm) and Fridays 7:30-2:00pm)

Wages: Based on experience, qualifications and education

To Apply: Submit a cover letter with your resume to [educationdirector@ulkatcho.ca](mailto:educationdirector@ulkatcho.ca) or drop off at the Ulkatcho Band Office attention Education Director.

Deadline for application is September 9, 2020 at 4:00pm