



JOB POSTING

Nagwunt'oo School

JOB TITLE: Cook/Cleaner

Nagwunt'oo School is seeking a Cook/Cleaner starting January 11, 2021 until June 28, 2021. The Cook/Cleaner will work under the direct supervision of the Ulkatcho First Nation Education Director.

QUALIFICATIONS:

- **Food Safe Certification**
- Ability to track weekly food budget allowance and remain with-in that Budget
- Experience preparing weekly menu and meals for large groups during school functions
- Experience preparing menus for students with special dietary needs
- Ability to follow directions and work independently
- Be Punctual and Reliable
- Be Responsible in all aspects of the School Cook/Nutritionist Position
- Be Responsible for the over-all operation of the school kitchen by keeping it clean, sanitary and safe for meal preparation and proper food storage
- Responsible for sanitation of all cooking surfaces, stove, oven, fridges, cupboards and all dishes including pots and pans.
- Responsible for Cleaning and sanitizing the kitchen.
- Have an Excellent rapport with children, parents, and community members.
- Other duties as assign by Education Director
- **Updated Criminal record check.**

This is a full-time position that is subject to 90-day probationary period.

Hours: Monday-Thursday 8:00am 2:30pm) and Fridays 8:00-2:00pm) or 30 hrs per week.

Wages: Based on experience, qualifications and education

To Apply: Submit a cover letter with your resume to educationdirector@ulkatcho.ca or drop off at the Ulkatcho Band Office attention Education Director.

Deadline for application is January 6th, 2020 at 4:00pm