



ULKATCHO FIRST NATION

P.O. Box 3430, Anahim Lake, British Columbia VOL 1C0

~ JOB POSTING ~

JOB TITLE: Cook/Janitor

DEPARTMENT: Head Start

START DATE: TBA END DATE: n/a

RATE OF PAY (for work that is not full-time): \$ TBA

POSTING CLOSING DATE: April 27/17

WHAT IS THE JOB:

This position is ½ time cook, and ½ time Janitor for Ulatcho Headstart in 2 Mile.

COOK:

- Inventory of food that children like/allergies
- Prepare Nutritious Snack/meals
- Shop for Food once a week
- Coordinator Meals with a Program Coordinator, and send home to parents every Thursday after school
- Perform other duties as directed that correspond to the overall function of this position
- Excellent communication skills

JANITOR:

- Clean kitchen when needed after meals
- Strong multitasker, being able to clean immediately after spills
- Disinfect work and play areas on a daily basis
- Clean all restrooms
- Maintain safe working environment
- Drivers Licence, an asset

Job is open to un-employed Ulkatcho Band Members, preferably Carrier speaking individual. Ability to work independently with minimal supervision. Fill out job application at Headstart in 2 Mile or Ulkatcho Band Office, and have a criminal record check. Food Safe Certification is needed for this position.

TO APPLY: Submit a resume or complete an Ulkatcho Application at Ulkatcho Band Office Reception.

NOTE: Only those applicants selected for an interview will be contacted

POSTED: April 20/17