



Ulkatcho

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Employment Opportunity

Homemaker

As part of our care team Homemaker support clients by maintaining their ability to continue living at home safely with the proper support. A Homemaker performs various housekeeping tasks, meal preparation and companionship activities for clients in their homes. Reports to the Ulkatcho First Nation Health Director

JOB DETAILS:

- Assist with the activities of daily living including but not limited to:
 - Light Housekeeping – including but not limited to vacuuming, dusting, dry mopping, dishwashing, cleaning the kitchen and bathroom, and changing beds
 - Laundry and linen service to include washing, ironing, and folding clothes.
 - Prepares meals and snacks according to care plan - this may include following a specialized diet plan as identified on the care plan
 - Shopping service to client for grocery and clothes.
 - Incidental transportation for client which includes visits to doctor appointments, friends, family members, or stores.
- Monitor client supplies
- Observe and report changes in the client's physical condition, behavior, or appearance
- Follow a written care plan and maintain records of daily activities
- Escort clients on local appointments within community (requires pre-approval)
- Provides companionship for the client. This includes accompanying client on walks, trips to social/recreational activities, assistance with hobbies, etc.
- Other duties as assigned

QUALIFICATIONS:

- A mature person 18 or older
- High school education or equivalent is preferred but not mandatory
- Has an interest in working with elders
- Possess a driver's license and a reliable car
- Can understand and carry out directions and instructions of written care plan, recorded messages and keep records
- Flexible, sensitive to the needs of others, reliable and able to cope with emergencies
- Clear Criminal Record with Vulnerable Sector Screening is required.

Interview Process:

- Only shortlisted candidates will be contacted.
- Two step interviews (Interview & written assignment)
- Criminal record check
- Reference Check

Application Deadline: Open until filled

How to Apply:

Please email your resume and cover letter to hr@ulkatcho.ca. Please include “**Home Maker**” in the subject line. Or drop off at the reception counter at the band office.