



JOB POSTING

Nagwuntl'oo School

JOB TITLE: Multi-Task Position

Nagwuntl'oo School is seeking an individual who is flexible, task oriented, motivated and can work independently.

The employment will involve working in several areas, such as nutritionists, childcare, and clerical work, reception and classroom aide. The employee will report to the Ulkatcho First Nation Education Director. However, well be under the supervision of his/her immediate supervisor while on the job site.

QUALIFICATIONS:

- Ability to follow directions and work independently
- Be Punctual and Reliable
- Must be in possession of Food Safe Certificate.
- Must have experience working with pre school children.
- Must have a Criminal Vulnerability Sector check.
- Have or willing to take First Aid Certification.
- Filing and other ability to perform office task an asset.
- Early Child Certificate preferred.

This is a **full-time position of a least 32 hours per week**. Salary will be determine depended upon Qualifications.

To Apply: Submit a cover letter with your resume to educationdirector@ulkatcho.ca or drop off at the Ulkatcho Band Office or Nagwuntl'oo School to attention Education Director.

Deadline for application is October 20th , 2020 at 4:00pm or until the position is filled.